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## **Commercial America Loan Program**

### **Program Overview**

Slought Foundation recently presented an exhibition entitled “Commercial America,” featuring items left unclaimed after the close of the Commercial Museum, which was built in 1899 in part to preserve materials from world's fairs.

Slought Foundation is pleased to announce a loan program featuring individual artifacts from the exhibition. In so doing we hope that these artifacts find new life not in storage but rather in active circulation. Artifacts will be made available for loan to private residencies, sites of commerce, and educational institutions.

It is our intent that these loans facilitate new relationships between Slought Foundation and its constituents and encourage new forms of custodianship. In doing so, we aspire to continue the line of questions first set in motion by the exhibition, by raising questions about the history of collections, the identity of museums today, but also questions about cultural ownership.

Please review the terms and conditions set forth below, which constitute Slought Foundation’s “loan contract” and stipulate the responsibilities expected from the loan recipient.

Thank you for your interest in participating in this cultural program.

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## Terms and Conditions of Use

### GENERAL CARE

While in my custody this artifact will be handled, housed, and exhibited with respect for its historic origin. This entails insuring the item's proper and secure transportation, as well as limiting exposure to inhospitable conditions and incidental harm.

1. Loaned materials will be transported in an appropriate means, as determined by Slought Foundation and the loan recipient, and will be returned in the same condition.
2. The loan recipient is responsible for insuring that no harm should come to the materials on loan and for taking precautionary measures to that effect. However, in the unlikely event that any incidental harm should come to the materials on loan, the loan recipient shall inform Slought Foundation immediately via email and telephone, and follow up with a written statement describing the damage to the item and the events leading to the material's harm. While Slought Foundation recognizes that the loaned artifacts are fragile in nature, we reserve the right to hold the loan recipient responsible for covering the cost of restoration in the event that the artifacts have been handled without sufficient care and proper precautions have not been put in place.
3. At no time will this artifact be loaned, rented, or sold to a third party. Exceptions to this restriction may be granted by Slought Foundation in the case of temporary loans for exhibition purposes, or upon request.

*I understand the general care required during the loan period in question. Initial \_\_\_\_\_*

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## DOCUMENTATION

I hereby grant Slought Foundation the right to publish information about this loan in printed material and online on the organization's website. Such information may include my name, institutional affiliation (if applicable), my city of residence, the photograph supplied by the loan recipient, the artifact in question, and a statement of intent. We will not disclose at any time your address or phone number.

1. Prior to receiving the item, I will present Slought Foundation with a statement of intent outlining my objectives and aspirations as a custodian.
2. I agree to keep Slought Foundation informed of the current address of the artifact and to communicate any subsequent relocation.
3. Individuals who currently hold public office or work in cultural institutions are required to disclose their affiliation.
4. Individuals are invited, but not required, to document notable visitors or events that take place during the period in which the artifact is on loan.
5. A photograph of the item as it is displayed will be taken and digitally provided to Slought Foundation immediately upon its installation.

*I understand the documentary requirements during the loan period in question. Initial \_\_\_\_\_*

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MEDICAL PRECAUTION

Due to the historical nature of many of the artifacts in question, they may have been preserved or coated with dangerous preservatives and chemical substances, including, in the case of taxidermied animals, arsenic or other hazardous materials.

Slought Foundation strongly encourages you to take necessary precautions when handling these objects and to keep them strictly out of reach of minors, guests, and those that may not be fully aware of their risks.

The loan recipient accepts full responsibility for proper precautions when handling artifacts and any medical concerns that may arise from their care and handling. Slought Foundation is hereby released of all legal, financial, and medical liability for any injuries or conditions that may result.

*I understand the recommended medical precautions during the loan period in question and relieve Slought Foundation of any and all liability. Initial \_\_\_\_\_*

RECALL POLICY

Slought Foundation reserves the right to recall loaned items at any time without explanation.

*I understand the recall policy applies to my possession of this artifact. Initial \_\_\_\_\_*

I, the undersigned, agree to the preceding terms and conditions of use.

Name (printed): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name (printed): \_\_\_\_\_  
On behalf of the Slought Foundation

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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**Loan Application**

**Date:** \_\_\_\_\_

Name of loan recipient: \_\_\_\_\_

Affiliated institution (if applicable): \_\_\_\_\_

Current address: \_\_\_\_\_

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Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Requested artifact: \_\_\_\_\_

Intended location: \_\_\_\_\_

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Statement of intent for requesting loan (please attach additional pages as needed): \_\_\_\_\_

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